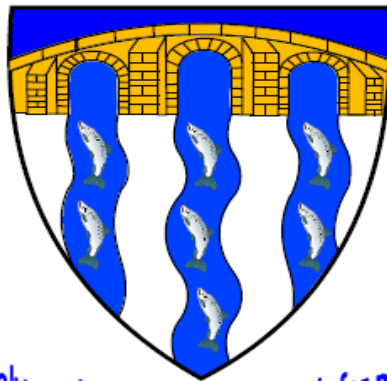


# Litchard Primary School

Litchard Primary School



*Only my best is good enough for me*

# Travel Plan



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## Statement of Intent

The school governors and head teacher of Litchard Primary School are committed to implementing this travel plan.

To ensure that the plan is seen as a living document, targets will be reviewed and updated on a regular basis with additions and amendments being made as necessary. We understand that Bridgend Road Safety Unit will be responsible for supporting the school in the delivery and monitoring of the plan. We will endeavour to ensure that the plan is implemented effectively, and that every effort is made to achieve the agreed targets within the agreed timescales.

### Designated Signatories:

..... Anita Davies Chair of Govs).....

.....  
Jeremy Phillips (Headteacher) .....

.....  
.....Leanne Thomas (Coordinator).....

..... Huw Roberts (Premises manager)  
.....

.....

.....

## Introduction

Litchard Primary School is situated in Litchard in the County Borough of Bridgend and is administered by Bridgend Local Education Authority. It has a full time equivalent of 425 pupils on roll, aged 3-11 years, 18 of which are in the MLD class. The catchment area is local with the vast majority of pupils coming from Litchard, Wildmill and Pendre. There are a few children who travel from further a field, mainly from Brackla.

There is a staff of 57 including one non teaching head teacher and a deputy headteacher who does not have classroom responsibility but undertakes cover for senior leaders at the school. There are 18 are teachers, the others being support staff with varying job descriptions. In addition, there are 3 administrative staff, 1 full time and 2 part time, 1 premises manager and 7 lunch time supervisors.

The school is located in a residential area with only minor roads in the vicinity of the school. These roads have speed bumps. The majority of children are within walking distance of the school. However, there is a train station and bus stop nearby which could be used by the small number of children out of catchment.

The school is used outside normal school hours by the children who are involved in clubs etc, that are held within the school. It is also open to the general public for children's swimming lessons twice a week, slimming and ladies club once a week and brownies.

## Introduction (continued)

There is staff parking on site and park and stride areas have been set up for parents. Despite these identified 'safe' areas to park, children who are within walking distance of the school are often brought by car to the school gates. As a result, the entrances to the school are often very congested during peak times. Cars are often parked dangerously, posing a hazard to the pupils and causing access difficulties to the school for staff and visitors.

In addition to the problems of congestion around the school gates, there is a distinct lack of facilities for pupils to secure their bicycles and store any equipment they require to bring to school when cycling.

The school was modernised in 2012 and as part of the plans a drive through "drop-off" point in a one way system was planned. However this was stopped in 2012 as the plan was not suitable as it was extremely challenging to prevent pedestrian and vehicles apart.

Over the past 6 years the school, from its own budget has put in place a range of safety measures to keep pedestrians safe when entering the school.

The school mission statement along with its aims and objectives are underpinned by the development of skills which will equip and aid the pupils on their journey through life. At the forefront, every consideration regarding the above is the health and safety of all our children. Health and safety is an integral part of our eco school status. The issue of sustainability, care of our immediate environment and the wider environment, health issues in general and a school travel plan will culminate in an awareness of the importance of global citizenship and help us to gain our second green flag eco school status.

## Introduction (continued)

The travel plan will provide an additional strand to our integrated approach to this vitally important issue. It will help, along with the other areas that have been mentioned and are under development, to make everyone connected with the school proactive in their approach and well informed when making their judgements. Thus, the whole notion of global citizenship becomes not only an aspiration but a reality.

With regard to the travel plan, it will comprise a package of measures that will hopefully discourage car use and promote walking and cycling. These measures will be developed and analysed by all stakeholders including staff, pupils, governors and members of the community.

We are very fortunate that no accidents have occurred in the vicinity of the school. However, with the continued rise of parents choosing to drive their children to school, whether it be their fear of traffic danger, abduction or time restraints there are concerns that the increase in congestion could cause an accident.

If our aim to secure the health and safety of our pupils is to be realised, a cohesive, realistic and well thought through school travel plan is required. The whole concept of global citizenship is very important to the school and we will endeavour through the aforementioned strategies to place it high in our list of priorities.

## Existing Initiatives

As a school we are paying particular attention to the issue of global citizenship. In addition to this, the vitally important issues of health and safety are addressed at every opportunity. The following are examples of initiatives being undertaken by the school regarding the above:

### 1. Acquisition of 'Green Flag Status'

We have achieved the 'green flag' and renewed its accreditation over many years and now have platinum status. This was the culmination of a lot of hard work by pupils and staff which is still ongoing. The 'eco-committee' play an essential part in the eco-schools programme which itself covers a wide range of issues including: litter, waste minimisation, conservation of energy and water, transport, healthy living, care of the school grounds and global citizenship. It is hoped that we will be awarded our second green flag status this academic year as recognition of the work we have done across the primary age.



### 2. 'Seeds and Weeds Club'

The school has a 'Seeds and Weeds Club' that works hard to improve areas within the school grounds, including our nature reserve. An allotment area has also been created by the children and staff. A number of vegetables have been successfully grown including runner beans, carrots and leeks. Peelings and tuck shop waste is put into the compost bin and this is then used in the allotment.



## Existing Initiatives

### 3. Recycling

Our school carries out a recycling programme as part of our healthy schools initiatives and to make children aware of their own global footprint — this concept is, of course, also vitally important within the context of the overall aims of the school travel plan.



### 4. Tuck Shop

One of the initiatives set up by the Eco Committee is the Tuck shop. Fruit and milk are sold at playtimes to encourage healthy eating. Wherever possible the remains of the fruit are composted. The concept of healthy living is important within the context of the overall aims of the school travel plan.



### 5. Healthy School Status

The school has achieved five Healthy Schools Awards. Incorporated within this scheme is the water drinking initiative, the encouragement of healthy eating at lunchtime, healthy tuck shop, outdoor learning, a revised PSE scheme of work with outside agency support e.g police, community nurse, dentist, sports specialists and organised charity days such as comic relief and children in need.



## Existing Initiatives

### 6. Sporting Activities

Our school offers pupils a wide variety of sporting activities to encourage healthy living both as part of the curriculum as well as after school clubs, such as football, rugby and netball. We are also fortunate to have our own swimming pool on site and pupils participate in weekly lessons. This actively encourages pupils to keep fit and promotes the ideas of healthy living which is also a key objective of the safe routes plan. We host many inter school sporting events including a county Football and Netball Festival and LRC Sports Day.




### 7. Meaningful Work

To develop pupils understanding of being responsible citizens, pupils can apply for jobs around the school. These roles include litter pickers, water and energy savers, library and cloakroom monitors and tuck shop assistants. The Eco Committee have been involved in choosing the most suitable pupils to undertake these jobs within their class.



### Application Form Tuck Shop Assistant

<p><b>Job Description</b> To assist in the smooth running of the School Tuck shop.</p> <p><b>Requirements</b> Applicants should be reliable, have good mathematical skills and be willing to give up play times.</p>	
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Please complete the form below and return to your School Council Member.

Name: Molly Gould Class: 5B

Please give a brief description of why you think you would be suitable to run the tuck shop.

I would be good because I am trust worthy + I am a happy smiley girl who would be very helpful to all that come to the tuck shop

Any other information that may be helpful in your application.

It would help Molly with her maths and her confidence with money

### 8. Sustrans—BIKE-it!

The school has also gained Silver Sustrans Award and won national competitions getting large numbers of children to walk, or ride their bikes to school. We have a teacher who leads this. There is a Bike-it Committee at the school who lead assemblies, surveys and awareness raising.

## Existing Initiatives

### 8. Peer Mediators

Year 6 children volunteer to become peer mediators. These children are a point of contact for the younger pupils during playtimes. Their role is to ensure that everyone is happy and are there to help sort out any arguments or disagreements. They also monitor the infant yard and help to ensure that children are happy.

Litchard primary school  
Michael  
Clip board

**The problem**  
Rhys was chasing after Morgan and then Rhys pulled Morgan's hair.

**The solution**  
they shake hands and said sorry.

**WE agree to try this solution**  
Signed Rhys & Morgan  
Witnessed by Megan & Gemma + Eleanor  
Date Thursday 1<sup>st</sup> October

We

Litchard primary school  
Michael  
Clip board

**The problem**  
Luke bessant keeps jumping on Rhys's back.

**The solution**  
Luke said sorry and made friends.

**WE agree to try this solution**  
Signed Luke & Rhys  
Witnessed by Rhys & Luke  
Date 13/5/09

hope that all these initiatives, which are already well established and which have become an integral part of school life will be further complemented by the implementation of the school travel plan. Through these measures the ethos of the school as one that encourages an awareness of both environmental and health issues will be enhanced and developed. We hope that all pupils leave Litchard Primary with a clear understanding of their current and future roles as responsible global citizens.

## School Travel Plan Working Team

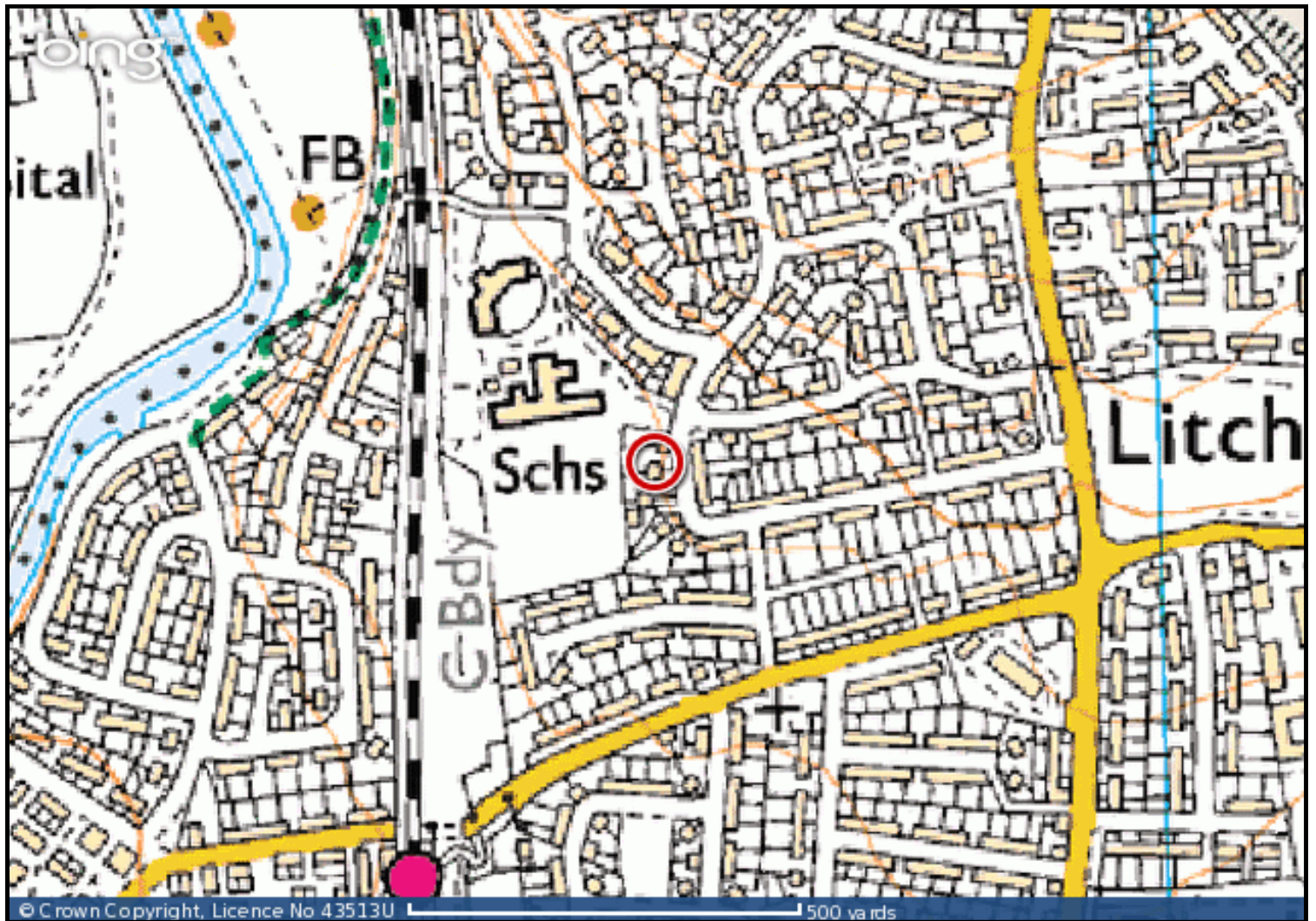
The Bike-it Committee have been keen to get involved in the development of the school travel plan. Each class nominates a member to represent them on the Bike-it Committee. The pupils on this Committee change yearly, though some children are re elected more than once. It is their role to decide on what, from their point of view, are the biggest dangers that confront them on the roads on a daily basis and what can be done to improve the situation.

They began their task of promoting the safe routes to school project by carrying out a site assessment. Firstly they identified any dangerous areas around the school. All the children agreed that there are no major roads near to the school or dangerous crossing points or junctions. However, there were concerns regarding parental parking around the school gates which become very congested during the beginning and end of the day. Concerns were also raised about the amount of children and parents who walk across the car park instead of using the designated pathways.

Secondly they looked at the on site facilities to identify barriers that may prevent people from cycling and walking to school and to develop a clear picture of realistic alternatives for more sustainable transport solutions. They looked at the parking available for staff and visitors and where improvements could be made to encourage the use of environmentally friendly modes of transport, e.g cycling.



## Site and Network Audit



# Site and Network Audit



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# School Travel Plan Working Team Proposed Initiatives

Following the site and network assessment the Bike it Committee discussed what the main priorities should be.

## Aims and Objectives

- *Reduce the number of pupils who arrive to school by car.*
- *To encourage sustainable transport*
- *Improve pedestrian safety within school grounds*
- *Increase road safety awareness.*

Before discussing what the possible solutions to some of these problems could be, they decided that pupils and parents needed to be consulted to find out the obstacles that may prevent pupils from using sustainable transport, and to identify those measures that would encourage more pupils to walk and cycle.

The Bike-it Committee presented their initial findings to the rest of the school in the form of class assemblies and conducted a quick survey to find out how their class members travel to school. (see survey of results). More detailed travel survey questionnaires were then sent home for pupils and parents to complete. (see appendix 1) These provided them with the opportunity to state how they travel to school and why, and any measures they feel could be put into place that would make their journey to school safer or easier. These questionnaires were then analysed, key issues were identified and objectives and targets set.



# School Travel Plan Initiatives

## Road Safety – Raising Awareness

### JRSO

Two children from Year 6 were appointed Junior Road Safety Officers and three from year 5 as deputies. These children help their local road safety officer to promote road safety initiatives within the school and the local community. The position of JRSO is a very important one as it gives the pupils a sense of responsibility and helps to improve their confidence by being the point of contact for other children in the school.

The JRSO's attended a road safety conference which introduced them to their new roles. They also took part in a number of road safety activities including the dangers of not wearing helmets, and the importance of wearing a seatbelt. They were also given the opportunity to monitor the speed of the traffic outside using a special radar gun.

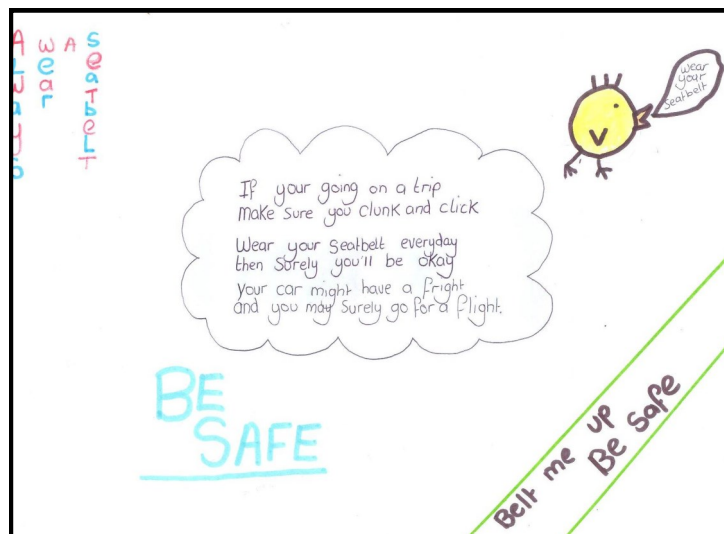
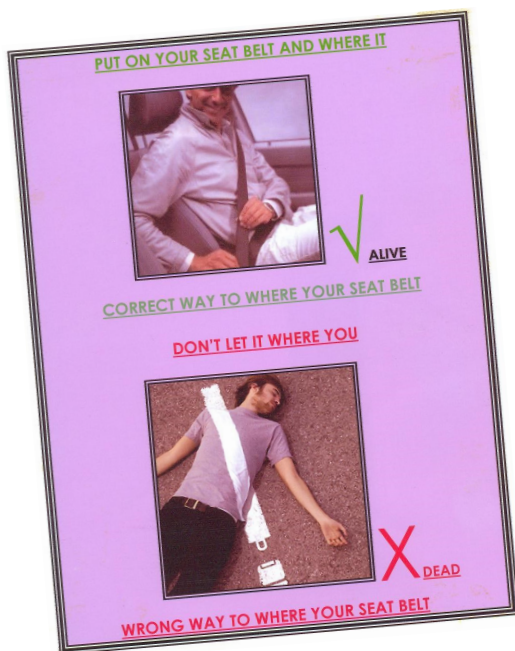


The JRSO's have been busy promoting road safety. Competitions were organised for all year groups. Year 3 were given a colouring competition, Year 4 and 5 had to create a poster encouraging people to wear seatbelts and year 6 had to write a poem about road safety. Prizes were given to the best entries and work displayed on the Road safety board.

# School Travel Plan Initiatives

## Road Safety – Raising Awareness

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## School Travel Plan Initiatives

### Reducing the number of pupils who arrive to school by car

#### Bike- it National Walk to School Week

Pupils take part in the Walk to School Campaigns. If pupils manage to walk to school they are given a sticker on the wall chart. Each class competes for the most stickers on their chart. The winning class is then rewarded with an extra 'fun' swimming session in the pool. The walk to school weeks are a great success with many children managing to walk to school for the whole week.



#### How do you travel to school?

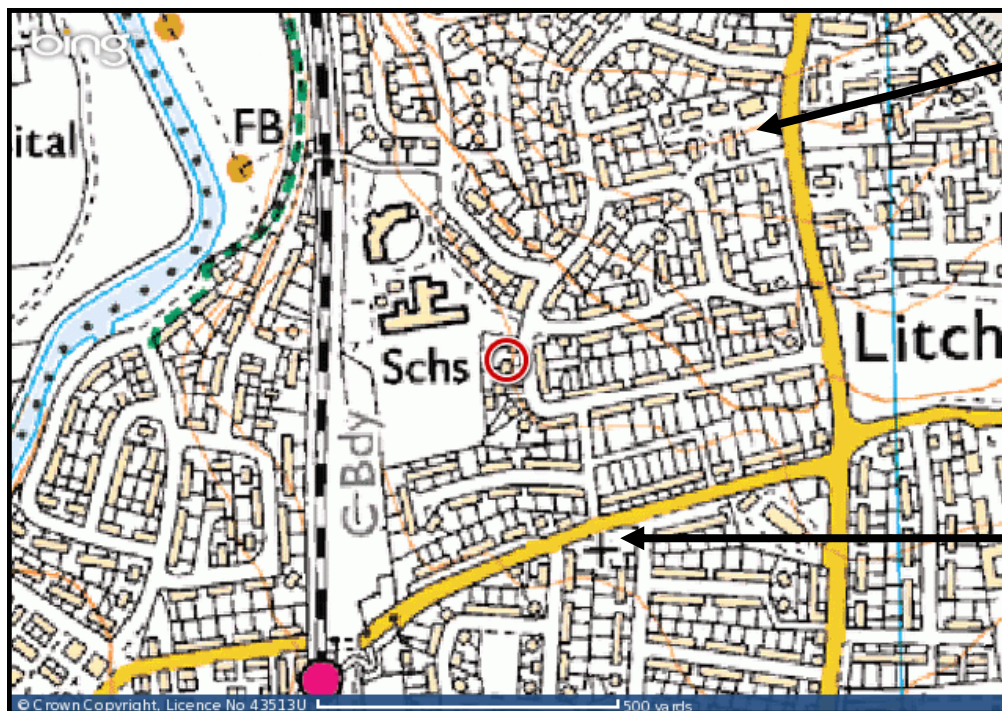
To promote awareness of the benefits of walking to school, the Eco committee members conducted class assemblies. They used power points to emphasise the importance of walking to school. Children were also asked to complete a travelling to school activity which asked them to consider which modes of travel are better for the environment and their health. (see appendix 2)

## School Travel Plan Initiatives

### Reducing the number of pupils who arrive to school by car

#### Park and Stride

To ease congestion around the school gates park and stride areas were set up to encourage parents to park further away from the school and walk the last part of their journey. These areas are located in the Mission Church car park and the Red Dragon Pub car park. Both areas allow children to safely walk the remainder of their journey to school. At the mission church there is a school crossing patrol and at the Red Dragon children can walk through the residential area on safe pathways.



The local community officer works closely with our school to reduce the amount of dangerous parking in zig zag and double yellow lines outside the school. Some parents have been given warnings and been issued parking fines.

# School Travel Plan Initiatives

## Encourage the use of sustainable transport

### Susutrans—Bike- it—Cycle Training and Maintenance

To promote cycling to school, year 5 and 6 children were given the opportunity to undertake cycle training and maintenance. Children were asked to bring their bikes into school where they were shown how to maintain their bike correctly. They were also taught how to ride their bike safely and how to gather information from their environment so that they will be able to make their own decisions about what to do and when, as they ride in traffic.



## School Travel Plan Initiatives

### Encourage the use of sustainable transport

#### Secure Bicycle areas

To encourage and promote sustainable transport to school an area has been designated for pupils to securely keep their bikes. The area is alongside the main entrance to the school and is overlooked by the office. Security cameras are in place and locks attached to the walls.

# Action Plan

Aim	Action	Target/ Measure	Timescale	Responsibility	Actual Result Achieved date
To reduce the number of pupils who arrive to school by car	Walk to school events e.g National Walk to school week  Park and stride	Number of children participating in walk to school events  Parents using the drop of areas	Yearly/On going  On going	Eco and Bike it Co-ordinator Pupils  Eco and Bike it Co-ordinator Parents Pupils	
To encourage sustainable transport	PCSO presence to enforce parking restrictions  Cycle training and maintenance  Secure areas for bicycles to be kept	Warnings given Parking fines issued  Children attending cycle proficiency Sessions  Designated secure area provided for bikes.	On going  Summer 2023  Summer 2023	Local police officer Eco-Co-ordinator  Head teacher  Headteacher	Summer 2023  Summer 2023
		Number of children riding bikes to school	On going		

# Action Plan

Aim	Action	Target/ Measure	Timescale	Responsibility	Actual Result Achieved date
Improve pedestrian safety within school grounds	<p>Continuing fencing car park from footpath on school site</p> <p>Lock down periods where no cars/ vehicles move on-site 8.30—9.15 2.45 - 3.30</p> <p>Hold cars back at the end of the day for 10 minutes, allowing pedestrians to leave safely first.</p> <p>Supply reflective clothing to younger children</p> <p>Regular slots in the weekly newsletter encouraging parents to use designated pathways</p> <p>PCSO and Rolympoly to monitor highway and visit school</p>	<p>Keep pedestrians from crossing car-park</p> <p>Avoid vehicles moving at times of high movement of pedestrians on site</p> <p>Cars leaving ten minutes after the end of the school day.</p> <p>Reflective clothing worn by younger children</p> <p>Frequency of which remainders need to be included in Newsletter</p> <p>Termly</p>	<p>Autumn 2022</p> <p>ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Summer 2023</p>	<p>Headteacher Premises Manager Bike-it Co-ord Deputy HT</p>	

## Survey Data

The Eco committee carried out a quick survey of their class to find out how they travel to school.



# Travel Survey

How many children are in your class? \_\_\_\_\_

How do the children in your class travel to and from school?

Write the number of children in each box

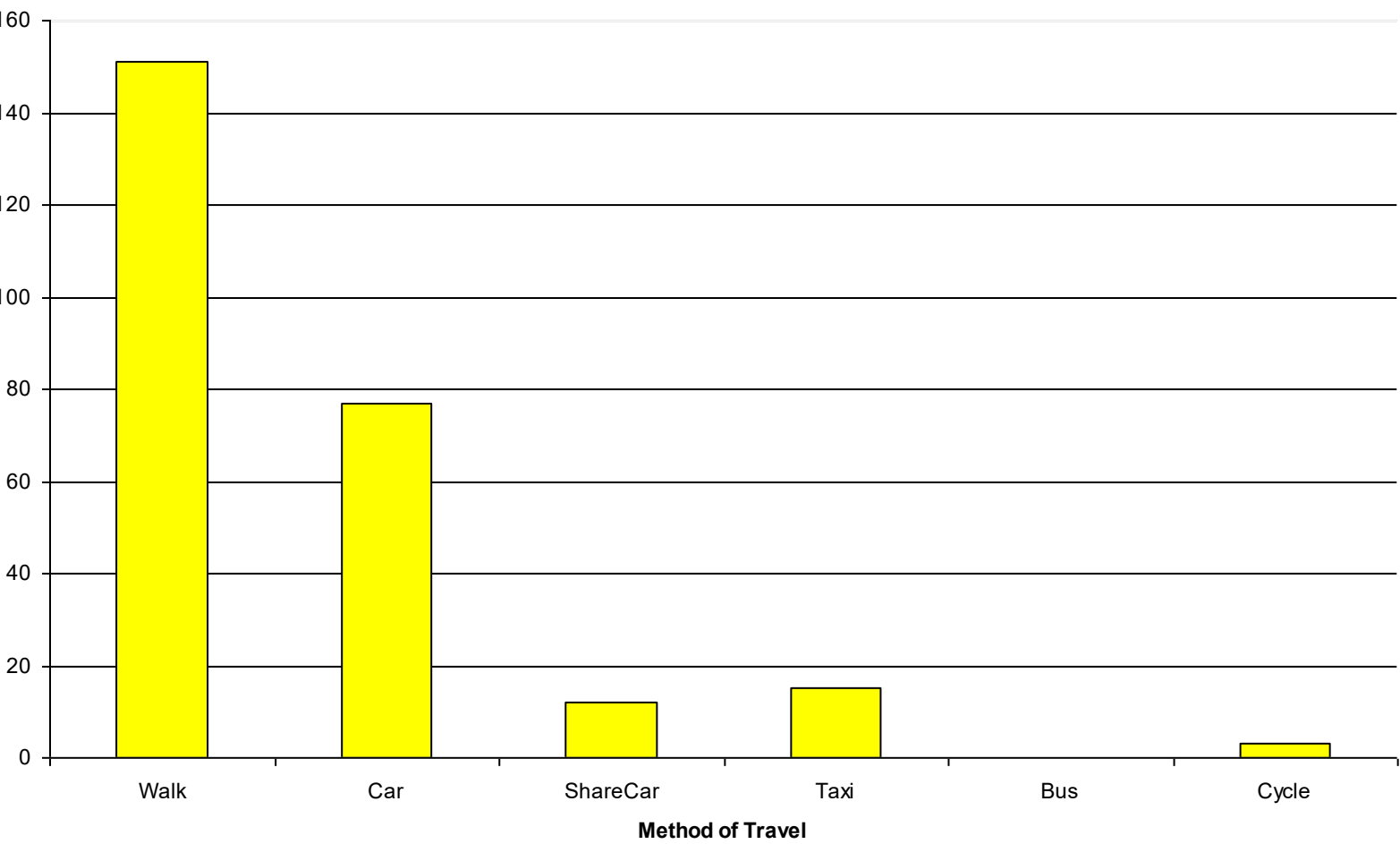
Walk	
Car*	
Share Car	
Share a taxi	
Bus	
Cycle	



**\* Don't share a car with friends or another family member.**

# Survey Data

How do we Travel to School?



# Appendices

Appendix 1 – Travel Survey Questionnaire

Appendix 2 – Travelling to school

# Appendix 1



## School Travel Survey

Dear Parents/Guardians

Please could you help your child to fill in the form and complete and sign the parent/guardian section.

Name: \_\_\_\_\_

Postcode: \_\_\_\_\_

What year are you in? \_\_\_\_\_

1. How do you come to school on most days? (please circle).

- Walk
- Cycle
- Bus
- Car (alone)
- Car Share\*

\*Travelling with other child/children but who do not live in the same house

2. Why do you come to school that way? (please circle)

- Easy for you or your parents
- Distance from school - near
- Distance from school - far
- Weather
- Other reasons (please state below)
- Cheap
- Lack of walking/cycle routes
- Personal Safety
- On route to employment

\_\_\_\_\_

\_\_\_\_\_

3. How do you go home from school each day? (please circle)

- Walk
- Cycle
- Bus
- Car (alone)
- Car Share\*

\*traveling with other child/children but who do not live in the same house

- Distance from school - near
- Distance from school - far
- Weather
- On route to employment
- Other reasons (please state below)
- Lack of walking/cycle routes
- Personal Safety

\_\_\_\_\_

\_\_\_\_\_

5. How would you like to travel to and from school? (please circle)

- Walk
- Cycle
- Car (alone)
- Car Share\*

**4. Why do you go home that way?** (please circle)

- Easy for you or your parents
- Distance from school - near
- Distance from school - far
- Weather
- Other reasons (please state below)
- Cheap
- Lack of walking/cycle routes
- Personal Safety
- On route to employment

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**5. How would you like to travel to and from school?** (please circle)

- Walk
  - Cycle
  - Bus
  - Car (alone)
  - Car Share\*
- \*travelling with other child/children but who do not live in the same house

Why?

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**6. How far is your journey?** (Please circle)

Under 1 mile

Over 1 mile

Over 5 miles

**7. If you do already walk, or wish to start, is there anything that would make your journey easier or safer? For example, improved footpaths, crossing facilities etc.**

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**8. Is there anything you dislike about your journey to and from school?  
If so, please give details below.**

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**9. Have you been involved in an accident on your way to or from school in the last year?** (please circle)

**Yes**

**No**

Please give details if possible

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**10. Do you own a bicycle?** (Please circle)

Yes

No

**If so, do you wear a cycle helmet?**

Yes

No

**11. Do you wear any reflective or fluorescent clothes when you walk or cycle?** (Please circle)

**Yes**

**No**

**Would you like to?** (Please circle)

Yes

No

**13. Are there any other comments you would like to make about the things that influence the way you travel to and from school?**

---

10. Do you own a bicycle? (please circle)  
Yes                      No

If so, do you wear a cycle helmet?  
Yes                      No

11. Do you wear any reflective or fluorescent clothes when you walk or cycle? (please circle)  
Yes                      No

Would you like to? (please circle)  
Yes                      No

13. Are there any other comments you would like to make about the things that influence the way you travel to and from school?

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**Parents / Guardians Section:**

1. Do you agree with your child's comments on this form? (please circle)  
Yes                      No

If not, please state why not

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2. Do you have any additional comments you would like to make about your child's journey to and from school?

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Please send this survey back to school with your child

## Appendix 2

# Travelling to School

Think about the different ways that you can travel to school and which ways you think are better for the environment and for your health.

Way of Travelling	Is this way good for the environment? Why?	Is this way good for your health? Why?	Is this a safe way when travelling to school? Why?	Why do you enjoy travelling this way?	Why do you not like travelling this way?	Can you use this way to travel to school?
Walking						
Cycling						
Bus						
Car						
Car Sharing						
Taxi						