

TRANSITION PLAN: Brynteg CLUSTER [2023-2024]

Transition Co-ordinator:

Brynteg Cluster Co-ordinator: Kathryn John

This Transition Plan represents a joint agreement between the following schools:

Brynteg Comprehensive School

Brackla Primary School

Litchard Primary School

Oldcastle Primary School

Penybont Primary School

Tremains Primary School

Purpose

Our agreed aims are:

- proposals generally for managing and co-ordinating the transition of learners from the feeder primary schools to the secondary school;
- to demonstrate how continuity of learning will be achieved through curriculum design and planning for learning and teaching for learners in Year 6 transitioning to Year 7;
- to demonstrate how each individual learner's progression will be supported as they transition from primary school to secondary school;
- proposals for how the learning needs and the well-being of each individual learner will be supported as they transition from primary school to secondary school;
- to review and monitor the impact of the transition plan in respect of how it has helped:
 - achieve continuity of learning
 - support individual learner progression.

Timeframe

This plan sets out how we will work together to achieve the aims outlined. It summarises aims and priorities agreed by the partner schools for the period 2022 to 2025 and provides detailed action plans for the academic year 2023-2024.

The progress made towards achieving the aims of the plan will be reviewed and agreed annually by all partner schools, the first review to be completed by Summer 2024.

Three Year Overview of Development 2022-2025

	Year 1	Year 2	Year 3
1. Managing and co-ordinating the transition of learners	Timetable of activities including visits to primary schools; lessons, open afternoons etc. Streamline handover of information (LM)	Timetable of activities including visits to primary schools; lessons, open afternoons etc.	Timetable of activities including visits to primary schools; lessons, open afternoons etc.

<p>2. Continuity of learning</p>	<p>Identify skills, knowledge and experiences across the progression steps within Health and Wellbeing and Science and Technology</p> <p><u>Maths Mastery</u></p> <ol style="list-style-type: none"> 1. To further embed last year's cluster project 'to develop sentence stems for use throughout each progressions step. 2. To share developed and emerging practice in the cluster, in relation to schools' progress with developing a CPA approach to the teaching and learning maths and numeracy. 	<p>Identify skills, knowledge and experiences across the progression steps within Numearcy and Mathamtics Languages, Literacy and Communication</p> <p><u>Maths Mastery</u></p> <ol style="list-style-type: none"> 1. To further develop and share the emerging practice in the cluster, in relation to schools' progress with developing a CPA approach to the teaching and learning maths and numeracy. 	<p>Identify skills, knowledge and experiences across the progression steps within Expressive Arts Maths and Numeracy</p> <p><u>Maths Mastery</u></p> <ol style="list-style-type: none"> 1. To further develop and share the emerging practice in the cluster, in relation to schools' progress with developing a CPA approach to the teaching and learning maths and numeracy.
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<p>3. Supporting individual learner's progression</p>	<p>Termly AOLE assessment and progression meetings held between cluster schools.</p> <p>Focus this year: Health and Wellbeing Science and Technology</p>	<p>Termly AOLE assessment and progression meetings held between cluster schools.</p> <p>Focus this year: Languages, Literacy and Communication Maths and Numeracy</p>	<p>Termly AOLE assessment and progression meetings held between cluster schools.</p> <p>Focus this year: Expressive Arts Maths and Numeracy</p>
<p>4. Supporting the learning needs and well-being of each individual learner,</p>	<p>Termly meetings held with Cluster ALNCos to deliver and implement the ALN Code for Wales.</p> <p>Focus this year: IPDs</p> <p>Helping Hands Dyfodol provision</p>	<p>Termly meetings held with Cluster ALNCos to deliver and implement the ALN Code for Wales.</p> <p>Focus this year: ALN cluster strategy</p>	<p>Termly meetings held with Cluster ALNCos to deliver and implement the ALN Code for Wales.</p> <p>Focus this year: Universal Provision.</p>

	Emotional health and mental wellbeing framework (KJ)		
5. Reviewing and monitoring the impact of the transition plan	<p>Termly meeting and updates to review the progress of the transition plan.</p> <p>Review any documentation and samples of work produced throughout the transition plan</p> <p>Questionnaire for staff</p> <p>Tracking pupil information</p>	<p>Termly meeting and updates to review the progress of the transition plan.</p> <p>Review any documentation and samples of work produced throughout the transition plan</p> <p>Questionnaire for staff</p> <p>Tracking pupil information</p>	<p>Termly meeting and updates to review the progress of the transition plan.</p> <p>Review any documentation and samples of work produced throughout the transition plan</p> <p>Questionnaire for staff</p> <p>Tracking pupil information</p>

	Priority 1	Managing and co-ordinating the transition of learners			
	Target	Work closely as a Cluster to ensure the effective transition from primary to secondary school for all learners .			
	Strategically planned tasks	Success criteria (including impact on pupils)	Personnel involved	Timescale	Budget/ resources
1	Timetable of activities including visits to primary schools; lessons, open afternoons etc. (LM)	<ul style="list-style-type: none"> A varied timetable of transition activities created, which allows all pupils to become familiar with Brynteg School and more prepared for the transition from primary to secondary <p>Brynteg Cluster Transition 2023/24: Key Dates</p> <ul style="list-style-type: none"> Pupil/parent/carer voice indicates a positive transition experience for all 	Cluster Heads, Secondary Transition Lead, Cluster / AoLE Leads, Year 6 teachers, Year 7 Year Leader, Year 7 Assistant Year Leader	Oct 2023- July 2024	Release time in school for Secondary school staff when required

2	Continue with 'Team around Brynteg' meetings to share important information on Year 6 pupils (LM)	<ul style="list-style-type: none"> • A schedule of 'Team around Brynteg' meetings arranged with key staff from primary and secondary schools (including ALNCos, Dyfodol Lead, Year 6 teachers, Year 7 Year Leader/Assistant Year Leader) • Effective and smarter cluster working ensures key information is shared appropriately 	Deputy Head BS, ALNCos, Dyfodol Lead, Year 6 teachers, Year 7 Year Leader, Year 7 Assistant Year Leader	Summer Term 2024	Release time in school for key staff when required
	Monitoring: who, how, when of task completion	<ul style="list-style-type: none"> • Cluster Headteachers/Year 6 teachers to feedback during designated cluster meetings. • Pupils/parent/carer surveys twice a year - Secondary Deputy Head to send out Google form to Cluster primary schools • SLT to monitor and support the Transition activities 			
	Evaluation: who, how, when against success criteria	<p>KJ, CL, RO, LM, DT, DR</p> <p>Evaluation will be complete during termly cluster meetings, and links will be provided to any work undertaken linked to the success criteria.</p>			

	Priority 2	Continuity of learning			
	Target	Identify skills, knowledge and experiences across the progression steps within Maths and Numeracy and Literacy, Language and Communication.			
	Strategically planned tasks	Success criteria (including impact on pupils)	Personnel involved	Timescale	Budget /resources
1	AOLE assessment and progression meetings held half termly between cluster schools.	<ul style="list-style-type: none"> A cluster map of knowledge skills and experience taught within progression steps across Languages, Literacy and Communication, Maths and Numeracy 	AOLE teams from Brynteg Cluster	Sept 2023- July 2024	Release time for staff in each school
2	<u>Maths Mastery</u> Mathematics and Numeracy leads from cluster schools to meet termly	<ul style="list-style-type: none"> Sharing of good practice within developing a CPA approach. Visits already completed in Penybont, Oldcastle & Brackla. This year's visits will be in Tremains, Litchard and Brynteg 	Maths & Numeracy leads from Brynteg Cluster	Sept 2023- July 2024	Release time for staff in each school

<p>Monitoring: who, how, when of task completion</p>	<ul style="list-style-type: none"> • Feedback collected and discussed at cluster headteacher meetings. • Individual cluster schools implement the knowledge and skills within their curriculum mapping. • A consistent approach to progression and assessment across the cluster. • Each school's M&N lead to meet on the following dates (to be decided). RO to attend all dates and feedback to cluster heads in relevant meetings. • The following schools to prepare short learning walk/information/presentation on their stage of journey to developing the CPA approach. <ul style="list-style-type: none"> - Tremains - Litchard - Brynteg <p>Sharing Good Practice Dates:</p>
<p>Evaluation: who, how, when against success criteria</p>	<p>KJ, CL, RO, LM, DT, LR</p> <p>Evaluation will be complete during termly cluster meetings, and links will be provided to any work undertaken linked to the success criteria.</p>

	Priority 3	Supporting individual learner's progression			
	Target	To identify how individual learners progress through the 3-16 continuum			
	Strategically planned tasks	Success criteria (including impact on pupils)	Personnel involved	Timescale	Budget/ resources
1	Termly AOLE assessment and progression meetings held between cluster schools. Focus: Languages, Literacy and Communication, Maths and Numeracy	<ul style="list-style-type: none"> An agreed assessment policy to ensure consistency and continuity of ongoing assessment and data collection. 	AOLE leads	Sept 2023- June 2024	Release time for staff in each school
	Monitoring: who, how, when of task completion	SLT and AOLE lead through termly observations, book looks, and tracking of pupils			
	Evaluation: who, how, when against success criteria	KJ, CL, RO, LM, DT, DR Evaluation will be complete termly during cluster meetings, and links will be provided to any work undertaken linked to the success criteria.			

	Priority 4	Supporting the learning needs and well-being of each individual learner			
	Target	To develop a Cluster ALN strategy Develop Healthy Eating approaches at Cluster school to ensure continuity and progression			
	Strategically planned tasks	Success criteria (including impact on pupils)	Personnel involved	Timescale	Budget/ resources
1	<p>Develop ALN Cluster Strategy</p> <p>Complete audit of current ALN strategy. Using BCBC ALN strategy (if available)</p> <p>Agree Cluster ALN strategy plan</p> <p>Following consultation with staff at individual schools agree final ALN strategy.</p>	<ul style="list-style-type: none"> • Clear baseline of current provision / strategy within all cluster school • ALNco in consultation with senior members of staff to agree Brynteg Strategy Plan • ALNco in consultation with all staff to agree Brynteg Strategy Plan 	<p>ALNcos from Cluster schools</p> <p>ALNco Senior leaders</p> <p>All staff</p>	<p>Autumn A</p> <p>Autumn B</p> <p>Spring A</p>	<p>ALNco forum time</p>

2	<p>Review current Healthy Eating approaches in all schools to ensure continuity and progression</p> <p>Agree actions and timescales for development of common approaches</p>	<ul style="list-style-type: none"> Review current Healthy eating processes at Cluster schools Share current policies and approaches and agree common approaches. Where common goals have been identified agree actions and timescales to ensure cluster approaches where possible. 	Healthy Eating leads	Autumn A 2023	Teams meeting?
	Monitoring: who, how, when of task completion	<ul style="list-style-type: none"> Headteachers and ALNco to review documents and feedback from meetings on a termly basis 			
	Evaluation: who, how, when against success criteria	<p>KJ, CL, RO, LM, DT, DR</p> <p>Evaluation will be complete during termly cluster meetings, and links will be provided to any work undertaken linked to the success criteria.</p>			

	Priority 5	Reviewing and monitoring the impact of the transition plan
	Target 5	Review and monitor the impact of the transition plan

	Strategically planned tasks	Success criteria (including impact on pupils)	Personnel involved	Timescale	Budget/ resources
1	<p>Headteacher to receive half termly updates on the progress in meeting the actions outlined</p> <p>Documentation, pupil tracking and samples of work where appropriate to be shared on a termly basis</p> <p>HT to RAG rate progress made in meeting the actions outlined in the transition plan</p>	<ul style="list-style-type: none"> • Headteachers are fully informed of the future priorities and progress made towards meeting the terms • Samples of work or documentation pupil tracking and samples of work are shared regularly in HT meetings. • HT are fully informed of the progress in meeting the targets set out in the Transition plan 	All HTs	termly	Allocated time in cluster meetings
	Monitoring: who, how, when of task completion	KJ, CL, RO, LM, DT, DR half termly			
	Evaluation: who, how, when against success criteria	KJ, CL, RO, LM, DT, DR Evaluation will be complete during termly cluster meetings, and links will be provided to any work undertaken linked to the success criteria.			

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